

NOTE: To ensure that students receive prompt and appropriate medical attention during the SGA Leadership Conference, please make sure that the following steps are taken prior to your center's arrival to The Outdoor Learning Center at Horizons.

- 1. Center's Health Services Department reviews the participant list to identify special needs, if any, and issue necessary standing orders.
- 2. At least one staff member, who plans to attend the SGA Leadership Conference, is to be trained in standing orders and be provided standing orders for any student with special needs prior to leaving for the conference.
- 3. Staff members attending the Conference are to pack an approved first-aid kit (including: Tylenol, aspirin, ibuprofen, antihistamines, cough drops, throat lozenges, etc.).